

Minutes of St Dennis Playing Field Trust Meeting held on Thursday 30th
October 2025 at 7.00 pm.

Trustees Present: Cllr Clarke (Chair), Cllr A Griffin (Vice Chair), Cllr J Griffin, Cllr Edmunds, Cllr Kelsey.

In Attendance: Lynn Clarke.

PF 23/25 - Apologies

Cllr Burnett – Apologies accepted.

PF 24/25 - Declarations of Interest.

None.

Cllr Clarke reminded those present that if any matters arise during the meeting, advice should be sought from the Chair and the Clerk before continuing.

PF 25/25 - Public Participation.

Cllr Kelsey has been approached by a resident concerned with a loss of privacy since the clearing of Penny Darn and the proposed installation of a dog walking area. This was discussed at length and it was agreed that the erection of a perimeter fence would alleviate this issue.

PF 26/25 – To adopt the minutes dated [19th June](#) & [1st July 2025](#).

It was **Resolved** – To adopt the minutes. All present in favour.

PF 27/25 – Matters Arising.

- A letter has been sent to the resident regarding the installation of netting.
- The bank has been grass seeded.
- The replacement sign has been installed.
- The wall repairs have been undertaken.
- The CCTV work has been undertaken.
- The annual safety inspection has been undertaken.
- Quotes still need to be obtained for the levelling of the entrance to the play area.

PF 28/25 – To approve the cost of the new benches & Bases.

It was **Resolved** to purchase two park seats with backs at a cost of £1020.00 + VAT, a wheel chair accessible picnic table with extended top at a cost of £555 + VAT and the associated fixing kits at £60.00 + VAT. the cost of bench base materials at £131.92 was also approved. Proposed seconded all present in favour.

PF 29/25 - To approve the cost of 2 replacement CCTV cameras.

The Clerk advised that an application has been submitted to the proceeds of crime fund but the status of the application is not currently known.

It was **Resolved** to agree the costs, should the application be unsuccessful the Playing Field Trust will purchase the replacement cameras. Proposed seconded all present in favour.

Cllr T Edmunds requested that the length of warranty on the cameras be circulated by email.

PF 30/25 – To agree the cost of tree planting behind the playing field fence to alleviate issues with balls being kicked into gardens.

It was **Resolved** to purchase 10 3-4ft trees from Gardening Express at a cost of £159 + delivery. Proposed, seconded all present in favour.

PF 31/25 – To review and adopt the Playing Field Risk Assessment.

It was **Resolved** to adopt the risk assessment. Proposed, seconded, all present in favour.

PF 32/25 – To agree the next stages for the dog walking area.

It was **Resolved** to install a 6ft hit and miss fence around the perimeter of the area and to install matting on the slope to assist with access. Proposed, seconded all present in favour. Costs to be sought for the fencing and the entrance ramp for agreement at the next meeting. Letters to be circulated to adjoining properties asking for their views on the proposal.

PF 33/25 To agree the transfer of funds to the Parish Council for running costs.

It was **Resolved** to agree the transfer of £9436.02 to the Parish Council for costs incurred to date. Proposed, seconded, all present in favour.

PF 34/25 To agree the draw down of funds from the Parish Council for running costs.

It was **Resolved** to request £9405.50 from the Parish Council for running costs. Proposed, seconded all present in favour.

PF 35/25 To consider the budget for 2026-27 for the playing field trust and any costs that may be required.

The draft budget was reviewed by Trustees and it was agreed to raise the grass cutting budget to £4000 to allow for additional cutting at Penny Darn. With this amendment it was **Resolved** to accept the draft budget as presented. Proposed, seconded all present in favour.

PF 36/25 To consider the quotations for equipment repairs from the ROSPA report.

It was **Resolved** to accept the quotation from Sutcliffe Play for the repairs to the zip wire at a cost of £884.12 + VAT. Proposed, seconded all present in favour.

PF 37/25 To agree the cost of 3 new fence panels and replacement clips.

The Clerk advised that three perimeter panels were in need of replacement.

It was **Resolved** to approve the quotation from Timberstore of £228.24. Proposed, seconded all present in favour.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

PF 38/25 Confidential Matters

None.

There being no other business to be transacted the Chair closed the meeting at 19.35

Chair of St Dennis Playing Field Trust

Signed.....

Dated.....

DRAFT